

# CERTIFICATE IN PROFESSIONAL WRITING

## Overview

The Professional Writing Minor is an interdisciplinary degree in writing and editing for business, science and the arts. Housed within the Department of English, the professional writing minor provides students with knowledge and skills much in demand by employers in government, business, social service, and community organizations. Take courses in Technical Writing and Editing, Policy Writing, Advanced Grammar, and Organizational Communication, among others. 15-credit "options" are also available in Professional Editing or Technical Writing.

This program is offered in English only.

## Program requirements

The table below includes only the discipline-specific courses. Please refer to the Academic Regulations (<https://www.uottawa.ca/administration-and-governance/academic-regulation-3-program-of-studies/>) for information on the possible combinations available within the Faculty Arts.

### Compulsory courses

ENG 1320	English Grammar for Professional Writers and Editors <sup>1</sup>	3 Units
ENG 2301	The Writing Process	3 Units

### Optional courses

9 course units from: 9 Units

CMN 2130	Interpersonal Communication <sup>2</sup>
CMN 2148	Organizational Communication <sup>2</sup>
ENG 2305	Introduction to Writing Creative Non-fiction
ENG 2370	Writing for Digital Media I: Fundamentals of Digital Literacy
ENG 2380	Introduction to Technical Writing
ENG 2381	Writing about the Arts
JOU 3100	Digital Journalism I
PHI 2170	Logic I
TRA 2988	Documentation and Lexicology
TRA 3313	Writing Techniques for Translators and Professional Writers I

12 course units from: 12 Units

CMN 3130	Communication Planning
ENG 3170	Writing for Digital Media II
ENG 3171	Communication in the Information Age
ENG 3180	Editing Documents for Business, Science, and Technology
ENG 3181	Editing in Arts and Humanities Publishing
ENG 3182	Policy Writing and Writing for Government
ENG 3305	Advanced Workshop in Creative Non-fiction
JOU 4100	Digital Journalism II
TRA 4313	Writing Techniques for Translators and Professional Writers II
TRA 4315	Post-Editing and Technical Writing for Translators

3 course units from: 3 Units

ENG 3105	Book History: Theories and Methods
ENG 3107	Literature and Visual Culture: Theories and Approaches
ENG 3111	Poetics
ENG 3112	Narrative Genres: Theories and Approaches
ENG 3375	Critical Theory

Total: 30 Units

### Note(s)

- Students from the School of Translation and Interpretation can substitute TRA 2313 for this requirement.
- Can be taken with the permission of the Department of Communication.